

Proceedings of the meeting of the Governing Body held on 25-07-2018 at 3:00 p.m.

Members present;

1. Sri Jyotirmay Das
2. Dr. Ramann Chakravorty
3. Dr. Biswajit Bhattachajee
4. Mrs. Nibedita Bhattachajee
5. Sri Shilbas Das
6. Mrs. Ranjana Devi Choudhury
7. Sri Prasanta Das
8. Sri Nepal Krishna Dhar

President Sri Jyotirmay Das invited the members to participate in the agenda wise discussion.

1. Secretary then placed agenda no. 1, i.e. confirmation of the proceedings of the last meeting before the house. Members heard and confirmed the proceedings of the last meeting held on 22.06.2018.
2. Secretary then placed agenda no: 2, i.e. Financial Power of Principal, i/e. Secretary appraises the house that the approval of his financial power etc. is going to expire on 31-07-2018 as such he will not be in a position to discharge duties of the Principal i/e eum D.D.O after 31-07-2018. In this context it has been resolved to request the D.H.E. Assam to extend the financial power etc. to Dr. Ramanuj Chakravorty, Senior Most Associate Professor and Principal, i/e eum Secretary Governing Body till a regular Principal is appointed.
3. Then the agenda no:3 i.e Matter relating to RUSA Grants was placed. Secretary informed the house that the RUSA has released 1.25 crores to college for renovation, new construction and for purchasing laboratory and other equipments, computers, computer accessories and computer furniture, consumables and sports items. He also informed the house that for new construction allotment is Rs. 70 Lakh, for Renovation 70 lakh and for purchasing laboratory and other equipment, computers, computer accessories and computers furniture, consumables and sports items the allotment of fund from RUSA is 60. Lakh. He then informed the house that RUSA took undertaking from the Principal of the college where 31<sup>st</sup> August, 2018 were set as the deadline for utilization of 75% of 1.25 crores. Secretary further informed the house that RUSA official advised him to go for purchasing laboratory and other equipments, computers, computer accessories and computers furniture, consumables and sports items, then for renovations and finally for new construction. This way the college could meet the target of 75% utilization of fund within the stipulated time. The college

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Co-ordinator

Internal Quality Assurance Cell (IQAC)

Karimganj College

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needs to incur expenditure amounting to Rs. 94 Lakh out of 1.25 crores for 75% utilization and the college has already utilized about 16 lakh taking loan from development fund for the new construction of Arts building under RUSA funding. Actually the college now needs to spend 80 to 82 Lakh for meeting the target of 75% utilization. After listening to this from the secretary the house requested the Secretary to take all possible steps for utilization of the fund.

- Secretary then placed agenda no:4 i.e leave applications : Principal i/c placed leave applications of the employees. It was resolved that the leave applications be approved as per the guidelines of Govt. of Assam in this regard:

Sl. No.	Name	Designation	Period	Type of Leave
1.	Sri Birabrata Das	LDA	18-07-2018 to 10-08-2018 =24 days	E.L.
2.	Sri Shibdas Dutta	LDA	21-08-2018 to 01-09-2018=12 days	E.L.
3.	Md. Shakir Hussain Choudhury	Asstt. Prof.	01-08-2018 to 20-08-2018=20 days	E.L.
4.	Mrs. Aprana Das	Asst. Prof.	06-08-2018 to 05-10-218= 61 days	C.C.L.

The meeting was then ended with thanks from and to the chair.

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11/09/18

Governing Body  
Karimganj College

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Proceedings of the meeting of the Governing Body, Karimganj College  
held on 13-12-2019 at 4:00 pm

Members present

- i. Sri Jyotirmoy Das
- ii. Sri Rajat Subhra Paul
- iii. Ms. Ranjana Dey Choudhury
- iv. Dr. Bishwajit Bhattacharjee
- v. Sri Joydeep Das
- vi. Sri Prashanta Das
- vii. Dr. Abhijit Nath
- viii. Dr. Mrinal Kanti Bhattacharya

The meeting was presided over by Sri Jyotirmoy Das, President, Governing Body, Karimganj College. The President invited the members to participate in the agenda wise discussion

**Agenda 1 – Confirmation of the Proceedings of the last meeting.**

The secretary read out the proceedings of the last meeting. The members confirmed the same.

**Agenda 2 – Matters relating to inquiry about the incident which took place on 22-11-2019.**

The Principal paced before the House report of the Inquiry Committee. The members considered the report of Inquiry Committee and decided that the persons who were involved in the incident be served show cause notice to following persons:

- i. Dr. Anup Dey
- ii. Dr. Partha Sarathi Das and

and 8 other students viz. Miss Sutapa Dey, Miss Peu Dey, Sri Umar Ahmed Choudhury, Sri Riyadul Islam Choudhury, Miss Ikra begum, Miss Neha yadav, Miss Anamika

  
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The members approved the report and directed the Principal to place it in the meeting of K.C.M. for information.

Agenda 7 - Construction Works

1. Construction work under B.S.A.

Principal informed the house that payment for renovation work of Office Room, Room No. 1, 2, & 3 and Old Arts Building are due. The work has been completed and measurement has already been taken for Office Room, Room No. 1, 2, & 3. Regarding Old Arts Block work has been completed but the measurement not yet taken. The members requested the Site Engineer to take measurement. Further Sri R S Paul, Dr. Biswajit Bhattacharjee & Mohd. S H Choudhury are authorised to look into the process on behalf of PMU. Mohd. S H Choudhury stated that the toilet which is present in the 1<sup>st</sup> floor is required to be cleaned and renovated. Sri Ranjit Biswas stated that the doors of different class room should be changed. The principal stated that measurement be taken as per the estimate, the items which are already included can be measured for payment of bill. The remaining items if any need to be planned and advertised for separate tender. Such items were not there in original plan & therefore it is not feasible.

2. Other Construction Work

- a) Principal placed before the members the Plan & Estimate for a Kitchen of Boys Hostel & renovation of Dining Hall. The members approved the plan and estimate and held that foundation of the new building may be for two storied but the present ground floor can be made Assam type.
- b) The Principal informed the members that one Toilet for Mathematics Department has already been approved by Construction Committee. The members held that the work may be done using materials purchased from local market. For hostel kitchen & Toilet for Mathematics Dept. a three members committee is constituted with Sri R S Paul, Dr. Biswajit Bhattacharjee & Sri Ritamoni Haloi to supervise the work.





Proceedings of the meeting of the Governing Body, Karimganj College  
held on 19-11-2019 at 2:00 pm

**Members Present**

- i. Sri Jyotirmoy Das
- ii. Ms. Ranjana Dey Choudhury
- iii. Sri Prashanta Das
- iv. Sri Rajat Subhra Paul
- v. Dr. Bishwajit Bhattacharjee
- vi. Sri Birabrata Das
- vii. Ms. Anjana Roy, Chairperson, K.M.B
- viii. Dr. Mrinal Kanti Bhattacharya

The meeting was presided over by Sri Jyotirmoy Das, President, Governing Body, Karimganj College. The President invited the members to participate in the agenda wise discussion.

**Agenda 1 – Confirmation of the proceedings of the last meeting.**

The secretary read out the proceedings of the last meeting. The members confirmed the same.

**Agenda 2 – Selection of Principal**

The Principal placed before the Governing Body the report of selection committee along with screening committee report, individual score card, consolidated marksheet and resolution adopted in the meeting of the selection committee. The members of the Governing Body having gone through all relevant papers unanimously recommended the name of Dr. Ramanuj Chakravorty, Associate Professor, Department of Commerce, Karimganj College for appointment as the Principal of Karimganj College.

**Agenda 3 – Appointment of Assistant Professors**

Principal informed the members that appointment of Assistant Professors in different Departments have to be conducted. He also informed the House that the HOD, Commerce Department has informed that in Department of Commerce out

  
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*Ranjana Dey*



Auditorium and College premises. The members held that the venue may be provided for two days, i.e. 8<sup>th</sup> and 9<sup>th</sup> February, 2019.

(h) The Principal placed before the members a letter from Sri Sankar Das, President, Educom, Karimganj for conducting Scholarship Examination in the College on 29<sup>th</sup> (Sunday) March, 2020 among some students of Schools and Colleges. The members held that there is no need to provide venue for conducting Examination of private organisations.

(i) The Principal placed before the members the revised estimate for renovation of roof of Statistics and Zoology Department. He stated the estimate is for ₹ 12.0 lakhs, however since the amount is not available in the College fund he has requested the Engineer to revise it for ₹ 4.0 lakhs. The members approved the action and opined that this may be done before next rainy season.

(j) The Principal informed the members that there is demand from Physics department and smart class of Arts departments for purchase of furniture. The TRs to GB informed the House that the quotations which were obtained during purchase of furniture at the time of purchases under RUSA grant may be used for the same. On production of the CS and quotations of the item (Chairs), it was found that Furniture Spa made the lowest bid. The members decided that 30 chairs be purchased for Physics department and 25 chairs for smart class room from Furniture Spa as per the rate quoted earlier.

The members also authorised the Principal to purchase classrooms chairs and tables for teachers of Commerce and Arts departments from development Fund.

(k) The Principal placed before the members an application from Sri Goutam Bose dated 31-10-2019 who stated that he forgot to sign attendance register and give biometric attendance on 03-10-2019 but received letter of Election duty on the said

  
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